

# Submit a GCA Audit Request on the Blue Map

Since its establishment in 2006, the Institute of Public and Environmental Affairs (IPE) has developed and operated the Blue Map Database, which collects publicly available environmental data from official government channels and organizes it into a user-friendly database that stakeholders can easily access.

To assist stakeholders in better understanding the corrective actions taken by companies, companies can request a Green Choice Audit (GCA) to remove records in the following 7 categories from the Blue Map Database:



- Environmental Supervision
- Required Rectification
- Automated Monitoring Data
- Enterprise Feedback
- Emissions Data
- Key Monitoring Entities
- Monitoring Data
- Performance Grading by the Gov
- Exemplary List
- Exempted from Production Restrictions
- Cleaner Production Audit
- Environmental Accident Risk
- Double-Random Supervision
- Production Suspension/Restriction
- Accidents
- Safety Supervision Records
- Environmental Impact Assessment
- Env. Credit by GOV
- Annual Environmental Information Report
- Green Manufacturing
- Ecological and Environmental Inspection
- Key Energy Consumption Unit
- Key Water Consumption Unit
- Energy/Water Efficiency Leading Enterprises
- Energy/Water Saving Certification

Companies wishing to remove their records from the Blue Map Database may submit a Green Choice Audit (GCA) request in accordance with this manual and publicly disclose the following documents:

1. [Public Explanation](#) (click to view instructions)
2. [Documents demonstrating corrective action](#) (click to view instructions)

In order to maintain the credibility of the mechanism, strengthen self-regulation, and ensure public supervision based on sufficient information disclosure, companies that wish to remove their records from the Blue Map Database are required to publicly disclose the reasons for the violations and/or irregularities listed in the records, the corrective measures taken, and the current status of environmental compliance after the corrective measures have been taken, as well as a commitment to continue to pay attention to their own environmental performance.

# 1 Go to “My Green Choice”



The image shows the home page of the IPE website. The background is a scenic landscape with mountains, a lake, and a village. The navigation bar at the top includes links for Maps, Climate/Energy, Records, Supply Chain, Green Finance, Reports, and About IPE. On the right side of the navigation bar, there are social media icons, language options (EN and 中文), and a user profile for 'liyunting'. A dropdown menu is open, showing 'My Green Choice' and 'Logout'. A green arrow points from the text box to the 'My Green Choice' option.

**Welcome to the BLUE MAP**  
Promote Green Development, Protect Our Planet

story to disclose its annual GHG emissions data. A E **Communication**

On the home page, move the cursor to the top right corner of the page and click **“My Green Choice”**

My Green Choice  
Logout

# 2

## Upload Business License (if needed)

If you are a basic user or have registered for an enterprise account without uploading your business license, please click on "Upgrade to Enterprise Account", or click on "Certify Enterprise Account" according to the system prompts. Complete the prompts and upload a copy of the business license with the official seal of the enterprise in the form of an image (png, gif, jpg, jpeg, bmp) in order to verify that you represent the enterprise.

The screenshot displays the IPE (Institute of Public Environment) website's account management section. The top navigation bar includes links for Home, Maps, Climate, Records, Supply Chain, Green Finance, Reports, and About IPE. The user is currently logged in as a 'Basic' user, as indicated by the 'Home/My Green Choice Basic' breadcrumb. A prominent blue button labeled 'Upgrade to Enterprise Account' is visible, with a green arrow pointing to it from a blue hand icon. Below this, the 'Registration Information' section offers options to 'Edit Information', 'Edit Password', and 'Delete Account'. The 'User Registration' form is highlighted with a green border and contains the following fields: Location (Country, Select, City, Area dropdowns), Company full name (text input), Type of organization (Select dropdown), Corporate email (text input with placeholder 'Please enter the corporate email'), Email verification (text input with placeholder 'Please enter the verification code' and a 'Get verification code' button), and Upload verification file(s) (file upload area with a 'Business License(Copy)' thumbnail and a green arrow pointing to it from a blue hand icon).

# Select “GCA Audit”, read, and “Confirm”

Home/My Green Choice Enterprise

**Click “GCA Audit”**

“GCA Audit” refers to an open and transparent mechanism for companies to verify the effectiveness of corrective actions regarding previous violations and remove records from the Blue Map Database. GCA audit is conducted in line with the basic requirements of corporate compliance with laws and regulations and in accordance with the Green Choice Audit criteria, with the audit report displayed on the Blue Map website (except for those parts that involve commercial secrets) for public supervision. GCA audit comprises two forms: off-site document review (carried out by IPE staff) and on-site GCA audit (carried out by qualified third-party audit companies who may negotiate the fees with the enterprise). IPE does not charge fees in any of the auditing process.

- GCA Audit Guide (Chinese)  
Audit requirements and procedures (Chinese)
- GCA Audit Manual (Chinese)  
How to conduct GCA audit(s) (Chinese)
- Information Disclosure Writing Guide (Chinese)  
Key points to cover and essential documents (Chinese)

Account Management

Following

Data Submission and Tracking

**GCA Audit**

Information Disclosure

Training and Testing

Stakeholder(s): Adidas, [Update stakeholder(s)] **Read carefully and click “Confirm”**

Environmental Supervision Records Close ▲

Step 1: Disclose public explanation(s) regarding the records

Step 2: Upload supporting document(s) regarding corrective actions

Step 3: Review the comments from IPE in the List of Disclosed Documents

Step 4: Record(s) removed from website

Double-Random Supervision Show ▼

List of Disclosed Document(s)

No.	Date	Source	Comments
1	2024-04-09	Information Disclosure	

**Personal Information Protection Reminder**

In accordance with the Personal Information Protection Law of the People's Republic of China, the Civil Code of the People's Republic of China and other laws and regulations, if you upload a file containing name, date of birth, ID number, biometric information, address, phone number, e-mail address, health information, tracking information, etc., please pixelate the personal information before uploading; also, please avoid uploading files containing sensitive personal information (including biometric information, religion, specific identity, medical and health information, financial account, tracking information, and personal information of minors under the age of 14). IPE will also take various measures to protect your personal information in accordance with the User Privacy Policy.

Confirm

1

在线咨询

# Click “Update stakeholder(s)”

Home/My Green Choice Enterprise

Account Management

Following

Data Submission and Tracking

**GCA Audit**

Information Disclosure

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Audit requirements and procedures (Chinese)

**GCA Audit Manual (Chinese)**  
How to conduct GCA audit(s) (Chinese)

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Key points to cover and essential documents (Chinese)

Stakeholder(s): Adidas, [\[Update stakeholder\(s\)\]](#)

Environmental Supervision Records Close ▲

Step 1: Disclose public explanation(s) regarding the records

Step 2: Upload supporting document(s) regarding corrective action(s)

Step 3: Review the comments from IPE in the List of Disclosed Document(s)

Step 4: Record(s) removed from website

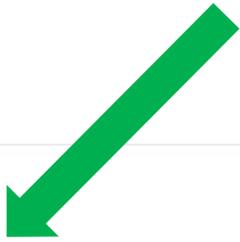
Double-Random Supervision Show ▼

List of Disclosed Document(s)

# 4

# Select Stakeholders

**Please select the stakeholders encouraging your disclosure (e.g. brands, financial institutions, other related parties, etc.; multiple stakeholders can be selected.) or select "Self-Disclosure" if you are independently disclosing, and click "Next".**



Brand Customer \*

Choose Brand    Choose Bank    Choose Other stakeholder(s)    Self-Disclosure

A B C D E F G H I K L M N O P R S T U V W Z

Abercrombie & Fitch    Adidas    AEO    Alpha Fashion Group    Amazon    ANTA    Apple    Archroma    ASICS    AUPUP    AVARY HOLDING

Next

A blue circular icon containing a hand cursor pointing at the 'Next' button.

# Disclose public explanation(s)

Stakeholder(s): voluntary [【Update stakeholder\(s\)】](#)

Environmental Supervision Records [Close ▲](#)

**STEP 1: For the record to be expunged, click “Step 1: Disclose public explanation(s) regarding the records”**

Step 1: Disclose public explanation(s) regarding the records



Step 2: Upload supporting document(s) regarding corrective action(s)

Step 3: Review the comments from IPE in the List of Disclosed Document(s)

Step 4: Record(s) removed from website

# Disclose public explanation(s)

Home/My Green Choice Enterprise

Account Management

Following Follow and track facilities' environmental performances

Data Submission and Tracking

**GCA Audit**

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Disclose

Commitment **STEP 2: Read and Accept**

Record 1

Year: 20

Source:

We guarantee that all information provided is genuine and accurate. We acknowledge that the information will be disclosed to the public.

Decline Accept

Send Public Explanation Upload Public Explanation Return

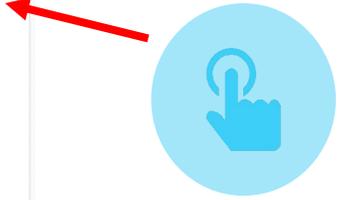
# Disclose Public explanation(s)

Disclose public explanation(s) regarding environmental supervision record(s) Self Explanations Guide(CN)

Record 1 (Saved) Show All ▾

Year: 2021  
Source: 2021年度东昌府区环境违法行为黄标企业名单, 东昌府区人民政府, 2021-10-13

[Send Public Explanation](#) [Upload Public Explanation](#) [Return](#)



Disclose public explanation(s) regarding environmental supervision record(s) Self Explanations Guide(CN)

Record 1 (Saved) Close ▴

Year: 2021  
Source: 2021年度东昌府区环境违法行为黄标企业名单, 东昌府区人民政府, 2021-10-13

Details of the record: ⓘ

test test test test test test test test

Causes of the record: ⓘ

test test test test test test test test

Corrective Actions taken regarding the record: ⓘ

test test test test test test test test

[Save](#)

 在线咨询 Live Chat

**STEP 3:** Click on “Show All” and fill out the form

Fill in information.  
 Note: All three prompts need to be completed before it can be submitted.

Please fill in the "Record" details according to the supervision records. (You can search the "Records" section of the IPE website to find a company's previous records.)

Disclose public explanation(s) regarding environmental supervision record(s)

Record 1
Close ▲

Year: 2021

Source: 2021年度东昌府区环境违法行为黄标企业名单, 东昌府区人民政府, 2021-10-13

Details of the record: ⓘ

New laser engraving project began construction before receiving approval; project put into production lacking the treatment facility for dust.

Causes of the record: ⓘ

We don't have full-time environmental management personnel, there's lack of environmental awareness, and the laser engraving machine was put into production without fully fulfilling the environmental protection requirements. We obtained relevant project EIA in 20XX and 20XX, and received EIA approvals in 20XX and 20XX. However, the laser engraving machine was put into production before receiving environmental acceptance, in violation of the regulations, resulting in the above penalty.

Corrective Actions taken regarding the record: ⓘ

1. After receiving the penalty, a fine of 20,000 RMB was paid.
2. Full-time environmental management personnel were hired for on-site management.
3. After the problem occurs, we immediately stopped the project production to wait for the environmental acceptance. The Environmental Protection Bureau of Shanghai Songjiang District carried out on-site inspection on April 24, 2019, and issued an environmental acceptance for the construction project on June 1, 2019.
4. According to the exhaust gas monitoring report (HJXXXXX) issued by XX Co., Ltd., the exhaust air emissions of our compa

Click on the "i" to see the example.



**STEP 4:** Once you have completed your explanation, click on **"Send Public Explanation"** at the bottom of the page.

Disclose public explanation(s) regarding environmental supervision record(s) [Self Explanations Guide\(CN\)](#)

Environmental Supervision1 (Saved) [Close](#)

Year: 2021  
Source: 2021年度东昌府区环境违法行为黄标企业名单, 东昌府区人民政府, 2021-10-13

[Send Public Explanation](#) [Upload Public Explanation](#) [Return](#)



[Send Public Explanation](#) [Upload Public Explanation](#) [Return](#)

Commitment

We are tracking our own environmental performance via the Blue Map Database. If new violations occur, we promise to take corrective actions and make public explanations within 10 working days.

[Decline](#) [Accept](#)

The Public Explanation you filled out has been sent to your registered email address. Please confirm and print it out, stamp it with your company's official seal and upload it via your IPE account.

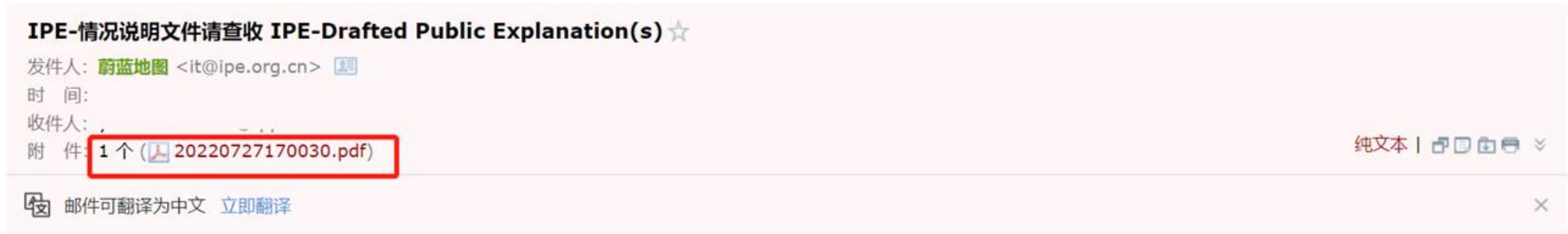
**Pay attention to this**

**STEP 5:** Read and select **"Accept"**.

## 5

## Disclose public explanation(s)

**STEP 6:** Check your registered **email**, download, and **print the attached document**.



Dear Blue Map User,

Please find in the attachment the Public Explanation you drafted. All documents will be disclosed publicly via the Blue Map, please review and upload the signed copy.

This email is automatically sent, please do not reply.

Blue Map

# Disclose public explanation(s)

## STEP 7:

Scan the document **with the company's official seal** into PDF format and click **"Upload Public Explanation."**

Disclose public explanation(s) regarding environmental supervision record(s) [Self Explanations Guide\(CN\)](#)

Record 1 (Saved) Show All ▾

Year: 2021

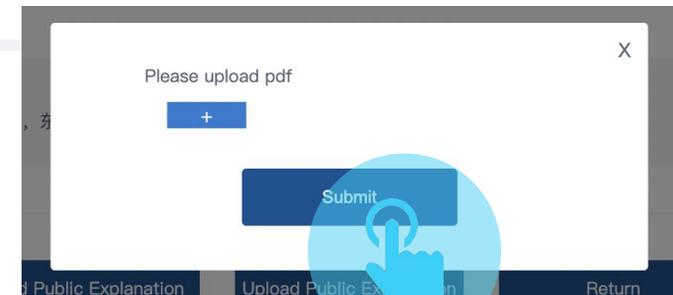
Source: 2021年度东昌府区环境违法行为黄标企业名单, 东昌府区人民政府, 2021-10-13

Send Public Explanation

Upload Public Explanation

Return

**STEP 8:** Once file uploads, click **"Submit"**.



# 5

# Disclose public explanation(s)

**STEP 9:** You can view the submitted public explanation and the audit status in the “List of Disclosed Documents” section.

Home/My Green Choice Enterprise

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Key points to cover and essential documents (Chinese)

Double-Random Supervision Close

Step 1: Disclose public explanation(s) regarding the records  
Step 2: Upload supporting document(s) regarding corrective action(s)  
Step 3: Review the comments from IPE in the List of Disclosed Document(s)  
Step 4: Record(s) removed from website

List of Disclosed Document(s)

No.	Date	Source	Document Type	File	Status	Comments
1	2024-04-28	GCA Audit	Public Explanation regarding Environmental Supervision	20220521085640_96093...	Reviewing	View audit comments

1

**STEP 10: Public explanation submitted**

# Upload supporting documents

 Data Submission and Tracking

 GCA Audit

 Information Disclosure

 Training and Testing

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How to conduct GCA audit(s) (Chinese)

 **Information Disclosure Writing Guide (Chinese)**  
Key points to cover and essential documents (Chinese)

**Refer to these manuals for more information**

Stakeholder(s): Voluntary [\[Update stakeholder\(s\)\]](#)

Environmental Supervision Records [Close ▲](#)

Step 1: Disclose public explanation(s) regarding the records

Step 2: Upload supporting document(s) regarding corrective action(s)

Step 3: Review the comments from IPE in the List of Disclosed Document(s)

Step 4: Record(s) removed from website

Double-Random Supervision [Show ▼](#)

List of Disclosed Document(s)

No.	Date	Source	Document Type	File	Status	Comments
1	2024-04-09	Information Disclosure	排污许可	test.pdf	Published	

**STEP 1:** Click on “**Step 2: Upload supporting document(s)**”. Submit documents to demonstrate compliance and stable achievement of pollutant emission standards.



# Upload supporting documents

Upload supporting document(s) regarding corrective action(s)

 Supporting Documents Guide

Corrective Action Plan(s)



Compliance document, including but not limited to

Discharge Permit

EIA Report

EIA Report Approval

Three synchronizations" requirement for EIAs

Emergency Plan(s)

Other

**STEP 2:** Click on the plus sign to upload supporting documents. Once uploaded, click "**Confirm**" to complete the disclosure.















Pollutant discharge and transfer document, including but not limited to

Testing Report(s)

Hazardous Waste Related Doc

Pollution Facility Operation Record(s)

Other









Other Supporting Document(s)



**If there's no corresponding field, upload documents here.**



All files uploaded by the user will be displayed under the "**List of Disclosed Document(s)**".

The status "**Reviewing**" means that the information is waiting for IPE review.

The status "**Published**" means that the information has passed the review. If additional information is required, the audit comments will be displayed on this page within 3 working days, and a reminder email will be sent to the registered email address at the same time. If the corrective action is supported by complete evidence, **the record will be removed within 7 working days after the required information is submitted.**

The status "**Failed**" means that the documents do not meet the requirements. Please re-upload the documents in accordance with the audit comments.

## List of Disclosed Document(s)

No.	Date	Source	Document Type	File	Status	Comments
1	2024-04-18	GCA Audit	Public Explanation regarding Environmental Supervision	test.pdf	Reviewing	
2	2024-04-09	Information Disclosure	排污许可	test.pdf	Published	

**Note:** If you have any questions about the audit comments, please describe the problem in detail and send the email to [gsc@ipe.org.cn](mailto:gsc@ipe.org.cn) for consultation.



For all inquiries, please contact online customer service  
located at the bottom right of any IPE webpage.

Thank you for monitoring your environmental performance. The Blue Map is proud to partner with you and commends your commitment to continuous environmental improvement and the protection of blue skies.

